For Education (Honours & General) Students of Calcutta and Vidyasagar University as per CBCS New Syllabus

Educational Organization, Management and Planning

CU & VU 3rd Semester Education Honours (CC-6)

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SYLLABUS

CU & VU Education (Honours) 3rd Semester (CC-6)

EDUCATIONAL ORGANIZATION, MANAGEMENT AND PLANNING

Unit-1: Organization and Management

- Concept of Organization.
- Concept of Management.
- Concept of Educational Organization.
- Concept of School Organization.

Unit-2: Educational organization

- Meaning of school plant.
- Elements of school plant (concepts only).
- Features of library and time-table.
- Features of school medical services, workshop, computer laboratory.

Unit-3: Educational Management

- Meaning of educational management.
- Objectives of educational management.
- Types of educational management.
- Significance of educational management.

Unit-4: Educational Planning

- Meaning of educational planning.
- Aims and objectives of educational planning.
- Steps of educational planning.
- Types and significance of educational planning.

CONTENTS

1. ORGANIZATION AND MANAGEMENT 1-51

- **Introduction 1**

1.1. Concept of Organization 2

1.1.1. Meaning and Definition of Organization 2
1.1.2. Concepts related to Organization 4
1.1.3. Features of Organization 4
1.1.4. Nature of Organization 6
1.1.5. Functions of Organization 8
1.1.6. Principles of Organization 9
1.1.7. Steps involved in Organization 11
1.1.8. Need and Importance of Organization 12

1.2. Concept of Management 14

1.2.1. Meaning and Definition of Management 14
1.2.2. Objectives of Management 16
1.2.3. Characteristics of Management 17
1.2.4. Levels of Management 20
1.2.5. Functions of Management 22
1.2.6. Principles of Management 23
1.2.7. Importance of Management 24

1.3. Concept of Educational Organization 26

1.3.1. Meaning and Concept of Educational Organization 26
1.3.2. Characteristics of Educational Organization 28
1.3.3. Functions of Educational Organization 30
1.3.4. Principles of Educational Organization 33
1.3.5. Practical Measures for Educational Organization 39

1.4. Concept of School Organization 40

1.4.1. Meaning of School Organization 40
1.4.2. Organizational Structure of Schools 40
1.4.2.1. Administrative Structure of School Organization 41
1.4.3. Aims and Objectives of School Organization 42
1.4.4. Scope of School Organization 43
1.4.5. Principles of School Organization 45
1.4.6. Importance of School Organization 46

- **Exercise 48-51**

2. EDUCATIONAL ORGANIZATION 52-112

- **Introduction 52**

2.1. School Plant 52

2.1.1. Meaning and Concept of School Plant 52

2.1.2. Characteristics of School Plant 53
2.1.3. Major Elements/Components of a School Plant 54
A. Classrooms 55 • B. Subject Rooms 55 • C. Library Room 56 • D. Headmaster's Room 56 • E. School Office 57 • F. Staff Room 57 • G. School Laboratories 57 • H. School Hall 58 • I. School Playgrounds 58 • J. School Hostel 58 • K. Hostel Superintendent 59 • L. Equipments 61 • M. School Records 62
2.1.4. Major Facts Considered for Planning a Good School Plant 66
A. Selection of the Site 66 • B. Sanitation 68 • C. Beautification of the School Campus 68 • D. Maintenance of the School Campus 69 • E. Construction of a School Building 69
2.1.5. Need and Importance of School Plant 70

2.2. School Library 72
2.2.1. Meaning and Concept of School Library 72
2.2.2. History of School Library 75
2.2.3. Objectives of School Library 75
2.2.4. Functions of School Library 77
2.2.5. Planning of School Library 78
2.2.6. Types of School Library 80
2.2.7. Staffing of School Library 83
2.2.8. Importance of School Library 84

2.3. Time-table 86
2.3.1. Meaning and Definition of Time-table 86
2.3.2. Types of Time-table 87
2.3.3. Principles of Time-table Construction 88
2.3.4. Complexities of Preparing Time-table 91
2.3.5. Need and Importance of School Time-table 91
2.3.6. Limitations of School Time-table 92

2.4. School Medical Services 93
2.4.1. Meaning of School Medical Services 93
2.4.2. Functions of School Medical Services 93
2.4.3. Significance of School Medical Services 94
2.4.4. Role of Teachers in School Medical Service 95
2.4.5. Guidelines for School Medical Service 97
2.4.6. Components of School Medical Service 97

2.5. Workshop 98
2.5.1. Meaning and Definition of Workshop 98
2.5.2. Objectives of Workshop 99
2.5.3. Features of Workshop 100
2.5.4. Functions of Workshop 100
2.5.5. Procedure of Workshop Method 101
2.5.6. Roles in Workshop Method 104

2.5.7. Advantages of Workshop 105
2.5.8. Limitations of Workshop 106
2.6. Computer Laboratory 106
2.6.1. Meaning and Definition of Computer Laboratory 106
2.6.2. Planning of Making Computer Laboratory 107
2.6.3. Need and Importance of Computer Laboratory 108
- **Exercise 109-112**

3. EDUCATIONAL MANAGEMENT 113-142
- **Introduction 113**
3.1. Meaning of Educational Management 114
3.1.1. Scope of Educational Management 115
3.1.2. Functions of Educational Management 116
3.1.3. Educational Management as a Process 117
3.2. Objectives of Educational Management 120
3.3. Types of Educational Management 121
3.3.1. Centralized Educational Management 121
3.3.2. Decentralized Educational Management 121
3.3.3. Internal Educational Management 121
3.3.4. External Educational Management 122
3.3.5. Autocratic Educational Management 122
3.3.6. Democratic Educational Management 122
3.3.7. Creative Educational Management 123
3.3.8. Laissez Faire Educational Management 123
3.4. Significance of Educational Management 123
3.4.1. Role of Central Government in Educational Management 124
3.4.2. Role of Headmaster in Educational Management 128
1. Monitoring 128
2. Supervision 129
A. Teaching Work 129 • B. Hostel Supervision 130 • C. Evaluation 131 • D. Guidance and Motivation 133 • E. Inter-Personal Conflicts 134 • F. Managing Finance 134
3.4.3. Role of Teachers in Educational Management 134
3.4.4. Role of Parents in Educational Management 137
3.4.5. Difference between Administration and Management 138
3.4.6. Difference between Educational Administration and Management 139
- **Exercise 139-142**

4. EDUCATIONAL PLANNING 143-172

- **Introduction 143**

4.1. Concept of Planning 143

4.1.1. Meaning and Definition of Planning 143
4.1.2. Characteristics of Planning 146
4.1.3. Importance of Planning 146
4.1.4. Characteristics of Educational Planning 147
4.1.5. Nature and Scope of Educational Planning 148

4.2. Aims and Objectives of Educational Planning 150

4.3. Steps in Educational Planning 150

4.3.1. Strategies of Educational Planning 151
4.3.2. Working Principles of Educational Planning 153

4.4. Types and Significance of Educational Planning 155

4.4.1. Types of Educational Planning 155
4.4.2. Forms of Educational Planning 156
4.4.3. Importance of Educational Planning 158
4.4.4. Significance of Educational Planning 158

4.5. Approaches to Educational Planning 159

4.5.1. Social Demand Approach 160
4.5.2. Manpower or Human Resource Development Approach 161
4.5.3. Rate of Return or Cost Effective Approach 164
4.5.4. Social Justice Approach 166

4.6. Educational Planning in India 167

4.6.1. Challenges of Educational Planning in India 168
4.6.2. Steps taken by Government in Accelerating Educational Planning in India 168
4.6.3. Suggestions for Improvement of Educational Planning System in India 169

- **Exercise 170-172**

References 173